

Small Group Member Opportunities to Serve

Leaders/Facilitators are encouraged to build ownership into their Small Groups and one of the most effective ways to do this is to provide opportunities for service. The list below is not exhaustive, so as new needs arise Small Group Leaders/Facilitators should encourage unique and relevant ways for members to contribute. There is no special order of importance in the list. One person can serve in multiple roles.

Communications Coordinator

Contact members due to change in location/time/agenda, etc. Relay information to members who miss meetings. Be the primary spokesperson for announcements to the small group and the liaison for the church. Ensure public and written announcements are made to the church on behalf of the Small Group activities. Create and maintain a Small Group Calendar and coordinate with church calendar. Solicit authors from among the Small Group for a Small Group Newsletter. Extend a warm welcome to newcomers in the group and ensure they are informed of Small Group activities.

Group Prayer Journalist

Recommend different configurations for prayer time. Keep journal of prayer requests and a log of God's answers. Occasional reporting to the Group on God's movement/answers. Serve as the primary link for urgent prayer requests during the week. Contact other members for prayer as appropriate. Preserve confidentiality at all costs.

Refreshments Management

Ensure snacks and drinks are provided. Organize sign-up sheet and/or volunteers. Assist with occasional meals and ensure plates, cups, utensils, etc. are provided. Assist host home with set up/clean up. Assist host home with additional logistical matters and other relevant areas of need.

Administer Children's Care

This includes children's needs spiritually as well as other obvious needs such as supervision. Examples include Bible instruction, prayer/praise, worship, and even outreach (one might use the church-sponsored missionaries to teach geography, culture, evangelism to other religions, etc).

Entertainment/Hospitality Agent

This person has a creative streak, can never sit still, and is loads of fun to be around! Actually, the Entertainment/Hospitality Agent is one who is resourceful when it comes to finding ways to promote fun and enjoyable activities for the entire group. Noting Member's birthdays, anniversaries, etc. is appropriate (Don't forget kids!). In addition, this person will actively extend a warm and welcoming hand to newcomers in the group.

Worship Leader

Ideally, this person can carry a tune! That's it. No instrumentalist required (of course, a piano or guitar would be welcomed). Lead in songs that are familiar to most, biblically faithful, and accommodate a "vertical focus." Other forms of worship such as poetry, dynamic Scripture reading, and leading in the Lord's Supper are encouraged as well.

Teach/Lead Discussion

The ability to understand and clearly communicate God's truth in a manner that positively impacts peoples thinking and living. Compassionately facilitate open discussion with grace to all.

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Organize Outreach/Inreach

Identify needs in the surrounding communities and neighborhoods as well as needs inside the church. Document bona fide needs and present findings to the Group. Arrange outreach/inreach activities and follow-up for evaluation and effectiveness.